



INSTITUTE OF HUMAN BEHAVIOUR & ALLIED SCIENCES (IHBAS)  
(Hospital based autonomous academic Institute, under G.N.C.T of Delhi, dealing with)  
"Brain - Mind Problems & their Solutions"  
Dilshad Garden, Delhi 110 028 (India)

Ph: 22114021, 22114154, 22114333 Fax: 22114122 E-mail: [admin@ihbas.ac.in](mailto:admin@ihbas.ac.in), website: [ihbas.dilshadgarden.in](http://ihbas.dilshadgarden.in)

FN 35/BMW/IHBAS/2026/ 301

Date 23/1/26

TO,

The Env. Engineer

Delhi Pollution Control Committee

Department of Environment

4th Floor, ISBT Building

Kashmere Gate

Delhi 110006

Sub: Annual report of Bio-Medical Waste ( January - December 2025) generated at IHBAS

Sir,

Please find the Annual Report of Bio- Medical Waste generated/ handles at IHBAS and its treatment details.

Thanking you

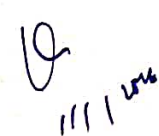
Your faithfully

  
10/1/26

Dr. Renu Gupta

Nodal Officer

Biomedical Waste Management

  
11/1/26  
Dr. OM PRAKASH  
Professor of Psychiatry  
DWC No. 46010  
IHBAS, Delhi-110095

Form - IV  
(See rule 13)  
ANNUAL REPORT/ MONTHLY REPORT

| Sl. No | Particulars                                                                                                                      |                                                                      |
|--------|----------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| 1      | Particulars of the Occupier                                                                                                      |                                                                      |
|        | (i) Name of the authorised person (occupier or operator of facility)                                                             | Director                                                             |
|        | (ii) Name of HCF or CBMWTF                                                                                                       | IHBAS                                                                |
|        | (iii) Address for Correspondence                                                                                                 | IHBAS, DILCHAD - GARDEN, DELHI - 15.                                 |
|        | (iv) Address of Facility                                                                                                         | IHBAS, DILCHAD - GARDEN, DELHI - 15.                                 |
|        | (v) Tel. No, Fax. No                                                                                                             | FAX No. - 22599224                                                   |
|        | (vi) E-mail ID                                                                                                                   | director.office@ihbas.org/                                           |
|        | (vii) URL of Website                                                                                                             | www.ihbas.delhi.govt.hid.in                                          |
|        | (viii) GPS coordinates of HCF or CBMWTF                                                                                          |                                                                      |
|        | (ix) Ownership of HCF or CBMWTF                                                                                                  | (State Government or Private or Semi Govt. or any other)             |
|        | (x). Status of Authorisation under the Bio-Medical Waste (Management and Handling) Rules                                         | Authorisation No.: AWH/52362/85V                                     |
|        | (xi). Status of Consents under Water Act and Air Act : Valid up to                                                               | valid up to 31/12/2029                                               |
| 2      | Type of Health Care Facility                                                                                                     | HOSPITAL                                                             |
|        | (i) Bedded Hospital                                                                                                              | No. of Beds: 3.17                                                    |
|        | (ii) Non-bedded hospital (Clinic or Blood Bank or Clinical Laboratory or Research Institute or Veterinary Hospital or any other) | -                                                                    |
|        | (iii) License number and its date of expiry                                                                                      | -                                                                    |
| 3      | Details of CBMWTF                                                                                                                | -                                                                    |
|        | (i) Number healthcare facilities covered by CBMWTF                                                                               | -                                                                    |
|        | (ii) No of beds covered by CBMWTF                                                                                                | -                                                                    |
|        | (iii) Installed treatment and disposal capacity of CBMWTF                                                                        | _____ Kg per day                                                     |
|        | (iv) Quantity of biomedical waste treated or disposed by CBMWTF                                                                  | _____ Kg/day                                                         |
| 4      | Quantity of waste generated or disposed in Kg per annum (on monthly average basis)                                               | Yellow Category : 19212.3kg (1601.025kg/month)                       |
|        |                                                                                                                                  | Red Category : 18631.62kg (1552.63kg/month)                          |
|        |                                                                                                                                  | White: 192.06kg (16.005kg/month)                                     |
|        |                                                                                                                                  | Blue Category : 3289.95kg (374.16kg/month)                           |
|        |                                                                                                                                  | General Solid waste: Approx 3373kg/month                             |
| 5      | Details of the Storage, treatment, transportation, processing and Disposal Facility                                              |                                                                      |
|        | (i) Details of the on-site storage facility                                                                                      | Size : 70.69 meters                                                  |
|        |                                                                                                                                  | Capacity :                                                           |
|        |                                                                                                                                  | Provision of on-site storage : (cold storage or any other provision) |
|        | (ii) disposal facilities                                                                                                         | BMW STORAGE                                                          |
|        |                                                                                                                                  | Type of treatment Equipment                                          |
|        |                                                                                                                                  | No of Units                                                          |
|        |                                                                                                                                  | Capa city Kg/ Day                                                    |
|        |                                                                                                                                  | Quantity treatment disposed in kg per annum                          |
|        |                                                                                                                                  | Incinerators                                                         |

*Signature*  
12/1/26

|              |                                                                                                                               |                                                                                                                                                                                                                                                                             |  |                    |                |              |   |     |     |   |              |            |                |  |
|--------------|-------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--------------------|----------------|--------------|---|-----|-----|---|--------------|------------|----------------|--|
|              |                                                                                                                               | Plasma Pyrolysis<br>Autoclaves - 02<br>Microwave - 01<br>Hydroclave -<br>Shredder -<br>Needle tip cutter or<br>Destroyer: - 25<br>Sharps encapsulation<br>or concrete pit -<br>Deep burial pits:<br>Chemical disinfection: - 02<br>Any other treatment<br>equipment: -      |  |                    |                |              |   |     |     |   |              |            |                |  |
|              | (iii) Quantity of recyclable wastes sold to authorized recyclers after treatment in kg per annum                              | Red Category (like plastic, glass etc.)<br>NIL                                                                                                                                                                                                                              |  |                    |                |              |   |     |     |   |              |            |                |  |
|              | (iv) No of vehicles used for collection and transportation of biomedical waste                                                | BY SMS WATER GRACE Pvt. LTD.                                                                                                                                                                                                                                                |  |                    |                |              |   |     |     |   |              |            |                |  |
|              | (v) Details of incineration ash and ETP sludge generated and disposed during the treatment of wastes in Kg per annum          | <table border="0"> <tr> <td></td><td>Quantity Generated</td><td>Where disposed</td></tr> <tr> <td>Incineration</td><td>X</td><td>fos</td></tr> <tr> <td>Ash</td><td>X</td><td>Hosticulture</td></tr> <tr> <td>ETP Sludge</td><td>146.05 / annum</td><td></td></tr> </table> |  | Quantity Generated | Where disposed | Incineration | X | fos | Ash | X | Hosticulture | ETP Sludge | 146.05 / annum |  |
|              | Quantity Generated                                                                                                            | Where disposed                                                                                                                                                                                                                                                              |  |                    |                |              |   |     |     |   |              |            |                |  |
| Incineration | X                                                                                                                             | fos                                                                                                                                                                                                                                                                         |  |                    |                |              |   |     |     |   |              |            |                |  |
| Ash          | X                                                                                                                             | Hosticulture                                                                                                                                                                                                                                                                |  |                    |                |              |   |     |     |   |              |            |                |  |
| ETP Sludge   | 146.05 / annum                                                                                                                |                                                                                                                                                                                                                                                                             |  |                    |                |              |   |     |     |   |              |            |                |  |
|              | (vi) Name of the Common Bio-Medical Waste Treatment Facility Operator through which wastes are disposed of                    | SMS WATER GRACE Pvt. LTD.                                                                                                                                                                                                                                                   |  |                    |                |              |   |     |     |   |              |            |                |  |
|              | (vii) List of member HCF not handed over bio-medical waste                                                                    | -                                                                                                                                                                                                                                                                           |  |                    |                |              |   |     |     |   |              |            |                |  |
| 6            | Do you have bio-medical waste management committee? If yes, attach minutes of the meetings held during the reporting period   | YES<br>MINUTES OF MEETINGS ATTACHED                                                                                                                                                                                                                                         |  |                    |                |              |   |     |     |   |              |            |                |  |
| 7            | Details trainings conducted on BMW                                                                                            |                                                                                                                                                                                                                                                                             |  |                    |                |              |   |     |     |   |              |            |                |  |
|              | (i) Number of trainings conducted on BMW Management.                                                                          | 72                                                                                                                                                                                                                                                                          |  |                    |                |              |   |     |     |   |              |            |                |  |
|              | (ii) number of personnel trained                                                                                              | 2102                                                                                                                                                                                                                                                                        |  |                    |                |              |   |     |     |   |              |            |                |  |
|              | (iii) number of personnel trained at the time of induction                                                                    | 106                                                                                                                                                                                                                                                                         |  |                    |                |              |   |     |     |   |              |            |                |  |
|              | (iv) number of personnel not undergone any training so far                                                                    |                                                                                                                                                                                                                                                                             |  |                    |                |              |   |     |     |   |              |            |                |  |
|              | (v) whether standard manual for training is available?                                                                        | YES                                                                                                                                                                                                                                                                         |  |                    |                |              |   |     |     |   |              |            |                |  |
|              | (vi) any other Information                                                                                                    | -                                                                                                                                                                                                                                                                           |  |                    |                |              |   |     |     |   |              |            |                |  |
| 8            | Details of the accident occurred during the year                                                                              |                                                                                                                                                                                                                                                                             |  |                    |                |              |   |     |     |   |              |            |                |  |
|              | (i) Number of Accidents occurred                                                                                              | 09 Needle stick injuries                                                                                                                                                                                                                                                    |  |                    |                |              |   |     |     |   |              |            |                |  |
|              | (ii) Number of the persons affected                                                                                           | 09 persons                                                                                                                                                                                                                                                                  |  |                    |                |              |   |     |     |   |              |            |                |  |
|              | (iii) Remedial Action taken (Please attach details if any)                                                                    | No                                                                                                                                                                                                                                                                          |  |                    |                |              |   |     |     |   |              |            |                |  |
|              | (iv) Any Fatality occurred, details.                                                                                          | No                                                                                                                                                                                                                                                                          |  |                    |                |              |   |     |     |   |              |            |                |  |
| 9            | Are you meeting the standards of air Pollution from the incinerator? How many times in last year could not met the standards? | NA                                                                                                                                                                                                                                                                          |  |                    |                |              |   |     |     |   |              |            |                |  |
|              | Details of Continuous online emission monitoring systems Installed                                                            | NA                                                                                                                                                                                                                                                                          |  |                    |                |              |   |     |     |   |              |            |                |  |
| 10           | Liquid waste generated and treatment methods in place. How many times you have not met the standards in a year?               | CHEMICAL TREATMENT DONE BY NEUTRALIZATION WITH SODIUM HYPOCHLORITE. DRAINS CONNECTED.                                                                                                                                                                                       |  |                    |                |              |   |     |     |   |              |            |                |  |
| 11           | Is the disinfection method or sterilization meeting the log 4 standards? How many                                             |                                                                                                                                                                                                                                                                             |  |                    |                |              |   |     |     |   |              |            |                |  |

DR. OM PRAKASH  
 Psychiatry  
 44-11  
 0095  
 10/11/20

|    |                                                 |  |                                                                         |
|----|-------------------------------------------------|--|-------------------------------------------------------------------------|
|    | times you have not met the standards in a year? |  |                                                                         |
| 12 | Any other relevant information                  |  | (Air Pollution Control Devices attached with the Incinerator) <b>NA</b> |

Certified that the above report is for the period from

**JANUARY 2025 - DECEMBER 2025.**

*Sanjay*  
10/1/26

Date:  
Place

Name and Signature  
Head of the Institution

*Sanjay*  
10/1/26  
**Dr. RENU GUPTA**  
Assistant Professor  
DMC  
Delhi  
Institution  
AIIB

*Om Prakash*  
**Dr. OM PRAKASH**  
Professor of Psychiatry  
DMC No. 44910  
IHBAS, Delhi-110095

Institute of Human Behavior & Allied Sciences (IHABAS)  
(GOVERNMENT OF NCT OF DELHI)  
148114 Accredited by UGC for Postgraduate Studies

Subject: Minutes of meeting of HHC held 11/20/00 re: Administrative Staff and re: IT  
 330-1100 and 330-1101, 2 documents

The HRC and HCR Committee Meeting was held on 7 January 2003 at the invitation of the chairmanship of Director HRC in the Ministry of Health. The meeting discussed the previous meeting held on 10th December 2002. The proceedings of the Board meeting.

## Compliance Report of the Ethical Treatment Fund (ETF)

- The Director inquired telephonically with Mr. R. I. Meena regarding the compliance report, as he was unable to attend the meeting in person.
- Mr. Meena agreed to submit the compliance report to the Officer in Charge (OIC) of Biomedical Waste (BMW) by the end of the day.
- The Director also requested the submission of the ETP adequacy report to the HHC department at the earliest.
- Dr. Devesh Gupta was asked by the Director to ensure that the electrical engineering department of PWD completes these tasks promptly.

#### Status of Kitchen Sanitation and Items:

- The Director inquired about the status of kitchen sanitation items from Ms. Vibhuti. She reported a shortage of liquid soap and Harpic.
- Dr. Sushma informed the committee that sanitation items are being supplied frequently as per availability on the GeM portal.

### Status of E-Waste Disposal:

- Dr. Sushil informed the committee that the E-Waste file is currently with the JDA for approval of Reminder-2 for E-Waste collection.
- The Director advised Dr. Sushil to identify and provide the names of individuals or departments not complying with the circular on E-Waste disposal. Dr. Sushil agreed to act on this matter.

**Follow-Up Meeting:**

- The Director invited all committee members to discuss the action taken during today's meeting in a follow-up session scheduled for 7th January 2025 at 9:00 AM.

This issues with the approval of the Director

Ms. Seema Gupta  
(ICN)

Dr. Renu Gupta  
(Member secretary & Infection Control  
Officer)

Distribution:

Sr PS to Director for information pl.

All HIC committee members

JDA

COC NABH/ NABH cell to file

**Dr. Ryszard**  
Assistant Professor  
DSc (geography)  
Dept of Geography  
Institute of Geography  
Allied Sciences

# V

## Attendance (Annexure- I)

| Attendees                                                     | Could not attend                        |
|---------------------------------------------------------------|-----------------------------------------|
| Dr. Rajinder K. Dhamija, Director                             | Dr. Omprakash (DMS)                     |
| Dr. Renu Gupta, ICO                                           | Dr. Rajeev Thakur, Lead and Advisor HIC |
| Dr. Sarbjot Khurana, HOD Epidemiology                         | Dr. Suman Kushwaha, HOD Neurology       |
| Dr. Deepak Kumar, HOD Psychiatry                              | Dr. Ravinder Singh, OIC 1, Sanitation   |
| Dr. Arvind Arya, HOD Neuroanesthesia                          | Dr. V.K.S. Gautam, AP, Neurosurgery     |
| Dr. Sushma Kumari, OIC-2, Sanitation                          | Dr. Sonali Bhattar, OIC 2 (Quality)     |
| Dr. Sushil Kumar Maheshwari, Associate Professor, Psy Nursing | Mr. Premchand Meena, AECivil, PWD       |
| Dr. Devesh Gupta, OIC engineering                             | Mr. Maneesh Gautam, AEElectrical, PWD   |
| Mr. Manish Kumar Yadav, JE Civil                              | Ms. Kavita Tyagi, Pharmacist            |
| Mr. Anil Kumar Rai, ANS                                       | Mr. Suresh Kumar, Assistant Purchase    |
| Ms. Sunita Rani, Sr. Nursing Officer                          |                                         |
| Ms. Vibhuti Rastogi, Dietician                                |                                         |
| Ms. Seema Gupta, ICN                                          |                                         |
| Mr. Aman Kumar, Sanitation Supervisor                         |                                         |



Institute of Human Behavior & Allied Sciences (IHBAS)  
(Government of NCT of Delhi)

NABH Accredited Hospital for Patient Safety & Quality of Care (No H 2012 0123)  
Dilshad Garden, Delhi 110095 (India)

HIC/  
F35/BMW/IHBAS/2025 Dated 7.01.25

Subject: Minutes of meeting of HIC and BMW Committee held on 7.1.25

The HIC and BMW Committee meeting was held on 7 January 2025 at 9 am under the chairmanship of Director IHBAS in the activity room to review the action items from the previous meeting held on 30th December 2024. The attendance is enclosed overleaf

1. Compliance Report of the Effluent Treatment Plant (ETP):

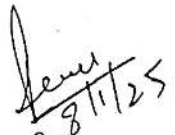
- The Director inquired about the status of the compliance report from Mr. K.L. Meena
- Mr. Meena informed the committee that a letter regarding the need for a code from the Delhi Pollution Control Committee (DPCC) to enable online monitoring was submitted to the Infection Control Nurse (ICN) via WhatsApp on 30th December 2024 at 9:40 PM.
- The Director instructed that the ID and password for online monitoring of the ETP be shared with the HIC department to ensure continuous monitoring.
- Dr. Renu volunteered to send an official email to the DPCC requesting the required code to restore the online connectivity with the DPCC server.

2. Status of E-Waste Disposal:

- The Director sought an update from Dr. Sushil Kumar Maheshwari on the status of E-Waste disposal.
- Dr. Maheshwari informed the committee that the Reminder-2 circular for E-Waste collection is ready for circulation and list will be compiled as inputs are received.

This issues with the approval of the Director

  
Ms. Seema Gupta  
(ICN)

  
Dr. Renu Gupta  
(Member secretary & Infection Control  
Officer)

Distribution:

Sr PS to Director for information pl.

All HIC committee members

JDA

CQC NABH/ NABH cell to file

# Attendance (Annexure- 1)

| Attendees                                                    | Could not attend                        |
|--------------------------------------------------------------|-----------------------------------------|
| Dr. Rajinder K. Dhamija, Director                            | Dr. Omprakash (DMS)                     |
| Dr. Renu Gupta, ICO                                          | Dr. Rajeev Thakur, Lead and Advisor HIC |
| Dr. Satyajeet Khurana, HOD Epidemiology                      | Dr. Deepak kumar HOD Psychiatry         |
| Dr. Arvind Arya, HOD Neuroanesthesia                         | Dr. Suman Kishwaha, HOD Neurology       |
| Dr. Sushma Kumari, OIC-2, Sanitation                         | Dr. Ravinder Singh, OIC-1, Sanitation   |
| Dr. Sushil Kumar Maheshwari Associate Professor, Psy Nursing | Dr. V.K.S. Gautam, AP, Neurosurgery     |
| Mr. Premchand Meena, AE Civil, PWD                           | Dr. Sonali Bhattar, OIC 2 (Quality)     |
| Mr. Cl. Meena, JE Electrical                                 | Dr. Devesh Gupta, OIC engineering       |
| Mr. Anil Kumar Rai, ANS                                      | Mr. Maneesh Gautam, AE Electrical, PWD  |
| Ms. Sunita Rani, Sr. Nursing Officer                         | Ms. Vibhuti Rastogi, Dietician          |
| Ms. Kavita Tyagi, Pharmacist                                 | Mr. Suresh Kumar, Assistant Purchase    |
| Mr. Amitesh, Assistant General Store                         |                                         |
| Ms. Seema Gupta, ICN                                         |                                         |
| Mr. Aman Kumar, Sanitation Supervisor                        |                                         |



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E35/BMW/IHBAS/2025/ Dated: 29-07-25

**Subject:** Minutes of the Hospital Infection Control (HIC) Committee Meeting held on 22.07.2025

The Hospital Infection Control (HIC) Committee meeting was held on 22nd July 2025 at 3:00 PM in the Board Room under the chairmanship of the Director, IHBAS. The attendance sheet is enclosed overleaf. The Chairperson welcomed all members to the July 2025 meeting.

**The following agenda items were discussed:**

### 1. Review of HAI Data and Feedback

The Infection Control Nurse (ICN) presented the Healthcare-Associated Infections (HAI) data, including a summary of hand hygiene compliance, device-associated infection rates, and needle stick injury cases for May and June 2025. She reported that water culture results from all departments for the same period were satisfactory. She further informed the committee that the average hand hygiene compliance rate over the past three months stood at 82%. Dr. Renu Gupta informed the Director and committee members that CAUTI and VAP cases from the Neuro ICU are being uploaded to the AIIMS surveillance portal, while cases from neuro wards are being documented and retained locally. The ICN also reported needle stick injury incidents and confirmed that sensitization sessions have been conducted for various categories of staff.

### 2. Kitchen Sanitation and Hygiene (Cold Storage, Ventilation, Pest Control)

Ms. Vibhuti, Dietician, raised concerns regarding:

- Poor ventilation due to non-functional chimneys, which discourages staff from using PPE and affects food safety.
- Urgent repairs needed for the cold storage, critical for food preservation.
- Insufficient water supply caused by a damaged pipe in the washing area, hampering hygiene.
- Continued presence of rats in the kitchen, requiring pest control action (tender already in process).

The Director instructed Mr. Avinash Kumar to:

- Investigate and resolve the chimney issue to restore kitchen ventilation.
- Assess and expedite repairs of the cold storage unit.

The Joint Director (Administration) was asked to initiate the required pest control tender process promptly.

*Heer*  
4/8/25

### 3. Cleaning of Water Coolers

The Director directed Mr. K.L. Avinash Kumar to ensure regular and thorough cleaning of all overhead water tanks and RO filters of drinking water coolers. He also emphasized maintaining a logbook to document cleaning activities and ensure timely reporting to the HIC Committee.

### 4. Any Other Agenda (With Permission of Chair)

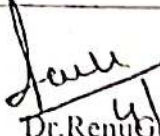
- Dr. Sarbjeet Khurana, HOD, Epidemiology, raised concern about grass cutting to prevent vector-borne diseases. In response, Dr. Devesh Gupta, OIC Engineering (Civil), informed that the work has already commenced.
- Dr. Renu Gupta asked Dr. Gaurav Diwedi, HOD Anaesthesia, to initiate procurement of a safe disinfectant based on quaternary ammonium compounds for environment disinfection in the operation theatres.

#### Action plan:

|   | Action Items                                                                                                                 | Responsibilities                                                                  | Timeline        |
|---|------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-----------------|
| 1 | Regular cleaning of overhead water tank and water coolers with RO filter maintenance and record submission to HIC department | Mr. Avinash Kumar, JE-Electrical under supervision of Dr. Rajesh Nagarkoti        | At the earliest |
| 2 | Ventilation in kitchen<br>Repair of cold storage                                                                             | -Do-                                                                              | At the earliest |
| 3 | Awards of pest control tender                                                                                                | JDA                                                                               | At the earliest |
| 4 | Grass cutting                                                                                                                | Horticulture deptt. under supervision of Dr. Devesh Gupta, OIC Engineering, Civil | At the earliest |
| 5 | Procurement of disinfectant like baciloid for Operation theater                                                              | Dr. Gaurav Diwedi, HOD Anaesthesia                                                | At the earliest |

This issues with the approval of the Director

  
Ms. Seema Gupta  
(ICN)

  
Dr. Renu Gupta  
(Member secretary & Infection Control Officer)

#### Distribution:

Sr PS to Director for information pl.

All HIC committee members

JDA

CQC NABH/ NABH cell to file

# Attendance (Annexure- 1)

## Attendees

Dr. Rajinder K. Dhamija, Director  
 Dr. Renu Gupta, ICO  
 Dr. Suman Kushwaha, HOD Neurology  
 Dr. Sarbjot Khurana, HOD Epidemiology  
 Dr. Vibha Sharma, OIC-1, Sanitation  
 Dr. Kalindi Sharma, OIC-2, Sanitation  
 Dr. Sushil Kumar  
 Maheshwari, Member Secretary, E-Waste  
 Dr. Devesh Gupta, OIC Engineering (Civil)  
 Dr. Rajesh Nagarkoti, OIC Engineering  
 (Electrical)  
 Dr. Gaurav Diwedi, HOD Anaesthesia  
 Dr. Sonali Bhattar, OIC 2, BMW  
 Mr. Premchand Meena, AE Civil PWD  
 Mr. Manish Kumar Yadav, JE Civil  
 Mr. Avinash Kumar, JE Electrical  
 Mr. Anil Kumar Rai, ANS IIC  
 Ms. Sunita Rani, Sr. Nursing Officer  
 Ms. Vibhuti Rastogi, Dietician  
 Ms. Kavita Tyagi, Pharmacist  
 Ms. Seema Gupta, ICN

## Could not attend

Dr. Omprakash (DMS)  
 Dr. Rakesh Thakur, Lead and Advisor HIC  
 Dr. Deepak Kumar, HOD Psychiatry  
 Dr. V.K. S. Gautam, AP, Neurosurgery  
 Mr. Suresh Kumar, Assistant Purchase  
 Mr. Aman Kumar, Sanitation Supervisor

*Seema*  
 4/8/25

**INSTITUTE OF HUMAN BEHAVIOUR & ATTITUDE STUDIES (IHBS)**  
Bilawal Education, Bilawal Education Trust  
Tels: 2211 4021, 32, 22X0 1011. Email: ihbs@delhi.ac.in

135 BMW IHBS 2025-26

**Subject:** Minutes of meeting of BMW Committee held on 22.07.25  
The Biomedical Waste (BMW) committee meeting was held on 22nd July 2025 at 11 AM PST in the Board Room under the chairmanship of the Director, IHBS.  
The attendance sheet is placed overleaf. The following agenda items were discussed:

**1. Status of BMW Authorisation, CTE, and CTO**

Dr. Renu Gupta updated the Director and committee members regarding the receipt of BMW authorisation for 317 beds from DPCC. She also informed that the Consent to Establish (CTE) and Consent to Operate (CTO) have been approved by DPCC and will be granted soon. Additionally, Dr. Renu advised Mr. Avinash to prepare and submit a response to the show-cause notice related to the DG sets, and to urgently take necessary action regarding online monitoring of the Effluent Treatment Plant (ETP).

**2. Feedback on BMW Audit**

Dr. Renu Gupta sought feedback from the Infection Control Nurse (ICN) on the BMW audit conducted on 18th July 2025. The ICN reported to the committee that no major deficiencies were observed during the audit. However, she pointed out the lack of a designated eating space for BMW workers as a concern.

**3. Status of E-Waste Management**

Dr. Renu Gupta inquired about the current status of e-waste management from Dr. Gaurav Diwedi (OIC, General Store) and Dr. Sushil Kumar Maheshwari (Member Secretary). Both reported that the disposal process of condemned e-waste items is underway. Dr. Renu advised them to identify and coordinate with an authorized dealer for the final disposal of the condemned e-waste items as per regulatory norms.

The meeting concluded with a decision to conduct a review meeting after one month.

**This is issued with the approval of the Director.**

**Action items:**

|    | Action Items                                                                                                   | Responsibilities                                  | Timeline        |
|----|----------------------------------------------------------------------------------------------------------------|---------------------------------------------------|-----------------|
| 1. | Submission of reply of Show cause notice of DG sets and action taken for online monitoring system of ETP plant | Mr. Avinash Kumar JE- Electrical                  | At the earliest |
| 2  | E waste disposal                                                                                               | Dr. Gaurav Diwedi and Dr. Sushil Kumar Maheshwari | At the earliest |

*Jesur*  
4/8/25

Ms. Seema Gupta  
(ICN)

Dr Renu Gupta  
(Infection Control Officer)

Distribution:-

- Sr PS to Director for information pl.
- All HIC committee members
- JDA
- CQC NABH/ NABH cell to file
- Attendance (Annexure- 1)

| Attendees                                             | Could not attend                        |
|-------------------------------------------------------|-----------------------------------------|
| Dr.RajinderK.Dhamija, Director                        | Dr.Omprakash (DMS)                      |
| Dr.Renu Gupta, ICO                                    | Dr. Rajeev Thakur, Lead and Advisor HIC |
| Dr.Suman Kushwaha, HOD Neurology                      | Dr. Deepak kumar HOD Psychiatry         |
| Dr.Sarbjot Khurana, HOD Epidemiology                  | Dr. V.K.S.Gautam, AP, Neurosurgery      |
| Dr.Vibha Sharma, OIC-1, Sanitation                    | Mr.Suresh Kumar, Assistant Purchase     |
| Dr.Kalindi Sharma, OIC-2, Sanitation                  | Mr.Aman Kumar, Sanitation Supervisor    |
| Dr.Sushil Kumar Maheshwari, Member secretary, E-Waste |                                         |
| Dr Devesh Gupta, OIC Engineering (Civil)              |                                         |
| Dr.Rajesh Nagarkoti, OIC, Engineering (Electrical)    |                                         |
| Dr.Gaurav Diwedi, HOD Anaesthesia                     |                                         |
| Dr.Sonali Bhattar, OIC 2, BMW                         |                                         |
| Mr.Premchand Meena AE Civil PWD                       |                                         |
| Mr.Manish Kumar Yadav, JE Civil                       |                                         |
| Mr.Avinash Kumar, JE Electrical                       |                                         |

Mr. Anil Kumar Rai, DMS HIC  
Ms. Sunita Rai, Sr HSG officer  
Ms. Vibhuti Rastogi, Dietician  
Mr. Kavita Tyagi, Pharmacist  
Ms. Seema Gupta, ICN

Seema  
4/8/25

Mr. Anil Kumar Rai, ANS HHC

Ms. Sunita Rani, Sr. Nursing Officer

Ms. Vibhuti Rastogi, Dietician

Ms. Kavita Tyagi, Pharmacist

Ms. Seema Gupta, ICN

*Seema*  
*4/8/25*



**Institute of Human Behavior & Allied Sciences (IHBAS)**  
(Government of NCT of Delhi)

NABH Accredited Hospital for Tertiary Care & Specialty of Psychiatry (2012-2015)  
Delhi Garden, Delhi 110035 (India)

135 BAW IHBAS No. 289

Date: 11/11/25

Subject: Minutes of the Hospital Infection Control (HIC) Committee Meeting held on 29.11.2025

The Hospital Infection Control (HIC) Committee meeting was held on 29th November 2025 at 12 Noon in the Board Room under the chairmanship of the Director, IHBAS. The attendance sheet is enclosed herewith. The Chairperson welcomed all members to the November 2025 meeting.

The following agenda items were discussed:

**1. Review of HAI Data and Feedback**

The Infection Control Nurse (ICN) presented the HAI data, including a summary of hand hygiene compliance, device-associated infection rates, and needle stick injury cases for September and October 2025. She reported that water culture results from all departments for the same period were satisfactory. Dr. Omprakash asked ICN to ensure random sample collection from all water coolers from all departments. He said most of the time water is being sent after cleaning of RO which should not be the practice. ICN agreed to the same.

ICN further informed the committee that the average hand hygiene compliance rate over the past three months stood at 82%. Dr. Renu Gupta informed the Director and committee members that CAUTI and VAP cases from the Neuro ICU are being uploaded to the AIIMS surveillance portal, while cases from neuro wards are being documented and retained locally. The ICN also reported needle stick injury incidents and confirmed that sensitization sessions have been conducted for various categories of staff.

**2. Kitchen Sanitation and Hygiene (Cold Storage, Ventilation, Pest Control)**

Ms Vibhuti informed the committee that pest control is being done but the problem of cockroaches is still there. Director said that the existing tender is from only rodents but it should be extended to cockroaches as well as bed bugs. Dr. Kalindi Sharma was asked to coordinate with OIC purchase for inclusion of Cockroach and Bed bugs control in the tender or give another order as deemed appropriate.

**3. Procurement of disinfectant for Neurosurgery OT and Typhoid vaccine for food handlers with Hepatitis vaccine**

Dr Renu Gupta informed the urgent need to procure surface disinfectant for operation theatres and other high-risk areas. She also informed that with procurement of Typhoid vaccine for food handlers and Hepatitis B vaccine for newly joined employees on urgent basis is required. It was decided to procure the urgent items by local purchase.

*Handwritten signature*  
2/12/25

## Action plan

| Action Items                                                          | Proposed dates                                                              |
|-----------------------------------------------------------------------|-----------------------------------------------------------------------------|
| 1. Check the work and by the work under                               | 18.12.2020                                                                  |
| 2. Action plan on kitchen                                             | PWD                                                                         |
| 3. Report on cold storage                                             |                                                                             |
| 4. Procurement of surface disinfectant and urgently required vaccines | On 11/12/2020 to use the demand and supply of procurement by medical stores |

This issues with the approval of the Director

*Seema*  
Ms. Seema Gupta  
(ICN)

*Dr. Renu Gupta*  
Dr. Renu Gupta  
(Member secretary & Infection Control Officer)

## Distribution:

Sr PS to Director for information pl.

All IHC committee members

JDA

CQC NABH/NABH cell to file

## Attendance (Annexure- 1)

### Attendees

Dr. Rajinder K. Dhamija, Director  
Dr. Renu Gupta, ICO  
Dr. Omprakash (DMS)  
Dr. Deepak Kumar, HOD Psychiatry  
Dr. Suman Kushwaha, HOD Neurology  
Dr. Sarbjit Khurana, HOD Epidemiology  
Dr. Vibha Sharma, OIC-1, Sanitation  
Dr. Kalindi Sharma, OIC-2, Sanitation  
Dr. Rajesh Nagarkoti, OIC Engineering (Electrical)  
Dr. Gaurav Diwedi, HOD Anaesthesia  
Dr. Sonali Bhattar, OIC 2, BMW  
Mr. Premchand Meena, AE Civil PWD  
Mr. Avinash Kumar, JE Electrical  
Ms. Vibhuti Rastogi, Dietician  
Ms. Kavita Tyagi, Pharmacist  
Mr. Pankaj, Programmer  
Ms. Seema Gupta, ICN

### Could not attend

Dr. Rajeev Thakur, Lead and Advisor IHC  
Dr. V.K.S. Gautam, AP, Neurosurgery  
Dr. Devesh Gupta, OIC Engineering (Civil)  
Dr. Sushil Kumar  
Maheshwari, Member secretary, E-Waste  
Mr. Anil Kumar Rai, ANS IHC  
Ms. Sunita Rani, Sr. Nursing Officer  
Mr. Suresh Kumar, Assistant Purchase  
Mr. Aman Kumar, Sanitation Supervisor

135 BMW IHAS 2025 290

Page 1 of 1

Subject: Minutes of meeting of BMW Committee held on 29.11.25

The Biomedical Waste (BMW) Committee meeting was held on 29th November 2025 at 11:00 Noon in the Board Room under the chairmanship of the Director. The attendance sheet is placed overleaf. The following agenda items were discussed:

### 1. Status of E-Waste Management

Dr. Renu Gupta inquired about the status of e-waste management from Mr. Pankaj. He reported that they have listed the authorized dealers of E-Waste for the final disposal of the condemned e-waste items as per regulatory norms. Renu Gupta asked him that the process may be completed at the earliest.

### 2. Visit to CBWTF

Dr. Renu Gupta asked ICN to conduct an annual compliance assessment at the SMS Watergrass Private Limited CBWTF. This audit is an essential prerequisite for continuing to utilize their biomedical waste treatment services. The meeting concluded with a decision to conduct a review meeting after one month.

This is issued with the approval of the Director.

### Action items:

|    | Action Items     | Responsibilities              | Timeline |
|----|------------------|-------------------------------|----------|
| 1. | Visit to CBWTF   | ICN                           | 15.12.25 |
| 2  | E waste disposal | Dr.Sushil Kumar<br>Maheshwari | 31.12.25 |

  
Ms. Seema Gupta

(ICN)

  
2/12/25  
Dr. Renu Gupta

(Infection Control Officer)

### Distribution:-

- Sr PS to Director for information pl.
- All IHC committee members.
- JDA
- CQC NABH/NABH cell to file

# Attendance (Annexure-1)

## Attendees

Dr. Ramdev K. Dhamma, Director  
 Dr. Renu Gupta, ICU  
 Dr. Omprakash (DMS)  
 Dr. Deepak Kumar, HOD Psychiatry  
 Dr. Sonam Kushwaha, HOD Neurology  
 Dr. Sanjeev Khurana, HOD Epidemiology  
 Dr. Vibha Sharma, OIC-1, Sanitation  
 Dr. Kalindi Sharma, OIC-2, Sanitation  
 Dr. Rajesh Nagarkoti, OIC Engineering (Electrical)  
 Dr. Gaurav Diwedi, HOD Anaesthesia  
 Dr. Sonali Bhattar, OIC 2, BMW  
 Mr. Premchand Meena AE Civil PWD  
 Mr. Vinash Kumar, JE Electrical  
 Ms. Vibhuti Rastogi, Dietician  
 Ms. Kavita Tyagi, Pharmacist  
 Mr. Pankaj, Programmer  
 Ms. Seema Gupta, ICN

## Could not attend

Dr. Ramey Hydun, Lead and M...  
 Dr. A. K. S. Gantam, AP, ...  
 Dr. Devesh Gupta, OIC Engineering ...  
 Dr. Sushil ...  
 Maheshwari, Member Secretary, ...  
 Mr. Anil Kumar Rai, ANS III  
 Ms. Sunita Rani, Sr. Nursing Officer  
 Mr. Suresh Kumar, Assistant Purchase  
 Mr. Aman Kumar, Sanitation Supervisor