



**INSTITUTE OF HUMAN BEHAVIOUR & ALLIED SCIENCES (IHBAS)**

*Hospital based autonomous academic Institute, under  
Government of National Capital Territory of Delhi, dealing with*

**"Brain – Mind Problems & their Solutions"**

**Dilshad Garden, Delhi 110 095 (India)**

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F.No.4/4/Lib/IHBAS/2022/ 40-51

Date: 12.03.22

To,

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Sub: Quotation for supply of Newspaper & Magazines for one year (May 2022-April 2023).

Sir,

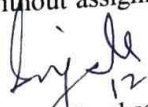
You are requested to send a sealed quotation to the supply of Newspapers and Magazines for the period May 2022- April 2023. The contract rates offered shall hold up to 30.04.2023 and may be extended further, if necessary, if found services satisfactory. The successful tender will be bound to be supply the Newspapers and Magazines to the Director, IHBAS, Dilshad Garden, Delhi-110095 on the rates approved by the Institute up to 30.04.2023.

The list of detailed Newspaper and Magazine is attached herewith.

Terms & Conditions:

1. Agency will quote the prices of each Newspapers & Magazines per copy on issue and discount % offered thereof in flat rate on annual basis, if any.
2. Agency will submit the sealed quotation duly signed and stamped with contact no.
3. The Agency should supply the Newspaper & Magazine to the Institute Library & Emergency as per list in the morning before 8.30 A.M.
4. Director, IHBAS reserve the right to increase and decrease number of Newspapers & Magazines and their copies, if required.
5. The no. of Newspapers will be less on Sunday & holidays, as some Sections close on Sunday & holidays.
6. The Successful agency should sign an agreement on a non-judicial stamp paper by mentioning the terms & conditions and deposit token security money (Refundable) Rs. 2000.00 after awarding the supply order.
7. The bill (in triplicate) in the name of Director, IHBAS should be submitted at the end of each month and the same is pre receipt with sign & stamped on the body of the bill. Payment will be made through RTGS in the name of the agency & confirm by receipt payment as token of record.
8. The Agency should supply the Newspaper & Magazine regularly & satisfactory performance. If the supply of the firm will be found satisfactory the same will be extended further for one year, otherwise contract may be treated as cancelled without given any notice and security money be by the firm forfeited.

If agreed with the said terms and conditions, as mentioned above, you are hereby requested to submit a sealed quotation to the Library section, IHBAS on or before 28.03.2022 at 2.00 PM and will be opened on the same day at 3.00 PM. The quotation received after the specified date & time and venue other than Library & Information Centre, IHBAS will not be accepted. The competent authority reserves the right to accept or reject any of the quotation without assigning any reason.

  
12.3.22  
OIC (Purchase)

C/C

## LIST OF NEWSPAPERS & MAGAZINES

S.No.	Name of the item	No. of copies	Frequency	Language
1.	Amar Ujala	2	Daily	Hindi
2.	Danik Jagran	14	Daily	Hindi
3.	Economic Times	1	Daily	English
4.	Hindustan	6	Daily	Hindi
5.	Hindustan Times	15	Daily	English
6.	Indian Express	1	Daily	English
7.	Nav bharat Times	12	Daily	Hindi
8.	Pioneer	1	Daily	Hindi
9.	Punjab Kesari	5	Daily	Hindi
10.	Rashtriya Sahara	8	Daily	Hindi
11.	The Hindu	1	Daily	English
12.	Times of India	13	Daily	English

S.No.	Name of the item	No. of copies	Frequency	Language
1.	Champak	1	Fortnightly	English
2.	Eco. & Pol. Weekly	1	Weekly	English
3.	Employment News	1	Weekly	English
4.	Grahshobha	4	Fortnightly	Hindi
5.	Health & Nutrition	1	Monthly	English
6.	India Today (E)	6	Weekly	English
7.	India Today (H)	5	Weekly	Hindi
8.	Kadambini	2	Monthly	Hindi
9.	Nandan	1	Monthly	Hindi
10.	Nirogdham	1	Quarterly	Hindi
11.	Outlook	1	Weekly	English
12.	Reader's Digest	5	Monthly	English
13.	Sarita	4	Fortnightly	Hindi
14.	Time	1	Weekly	English
15.	Wisdom	1	Monthly	English

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17.8.21

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17/8/21  
Dr. S.K. PANDEY  
L&DO, IHBAS