

INSTITUTE OF HUMAN BEHAVIOUR & ALLIED SCIENCES (IHBAS)



*Hospital based autonomous academic Institute, under
Government of National Capital Territory of Delhi dealing with
"Brain- Mind Problems & Their Solutions"*



Dilshad Garden, Delhi 110 095 (India)

Tel.: 22597750 Fax: 22114066, E-mail: director@ihbas.org Website: www.ihbas.delhigovt.nic.in

Addendum

1. Please refer to the Advertisement No.17/2022/Estt/IHBAS/13533 dated 09.12.2022 for inviting applications for the post of Joint Director (Administration) on deputation basis in IHBAS.
2. The last date for submission of application forms is being extended from 23.01.2023 to 10.02.2023.
3. The prospective candidates are advised in their own interest to check the IHBAS website (www.ihbas.delhigovt.nic.in) regularly for any updates.
4. The other terms and conditions remain unchanged.

23.01.23

Prof. (Dr.) Rajinder K Dhamija
Director, IHBAS

MENTAL ILLNESSES ARE TREATABLE

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Advt.No. 17/2022/Estt./IHBAS 13533

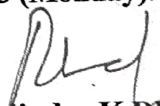
Date - 9/12/2022

RECRUITMENT NOTICE

- (i) Eligible & interested candidates may apply in the prescribed proforma **Through Proper Channel** and send the same to **Office of Director, IHBAS for filling the post of Joint Director (Administration) on deputation basis.**

S.No. 01	Joint Director (Administration)
Name of Post	01 (one)
No. of Posts	Level -13 (Rs.123100-215900)
Pay Matrix	On Deputation Basis
Mode of Recruitment	From the officers holding analogous post in the field of Administration.
Eligibility Criteria	Or Officers with minimum five years regular service in Pay Matrix Level -12; Rs. 78800 – Rs.209200 (PB-3: Rs.15600-39100 + GP Rs.7600 as per 6 th CPC) in the field of Administration. Or Officers with minimum eight years regular service in Pay Matrix Level-11; Rs. 67700- Rs.208700 (PB-3: Rs.15600-39100 + GP Rs.6600 as per 6 th CPC) in the field of administration. AND Working in Central/ State Govt./ Govt. of NCT of Delhi, preferably Govt. of NCT of Delhi

- (ii) The Applications duly filled alongwith necessary documents such as attested photocopies of the ACRs/APARs for the last five years and Vigilance Clearance/Integrity certificate (in original) must be enclosed with the applications for the above posts. **Bank Draft (exempted for SC, ST & PWD Candidates) in favour of Director, IHBAS, Delhi for Rs.1000/- must be forwarded alongwith the application form.**
- (iii) For details of eligibility criteria i.e. Qualification, Experience, Age, Pay Level/Consolidated remuneration & Application Format etc. please visit our website (www.ihbas.delhigovt.nic.in).
- (iv) Last date for submission of application form complete in all respect will be **23.01.2023 (Monday).**


Prof. (Dr.) Rajinder K Dhamija
Director, IHBAS

MENTAL ILLNESSES ARE TREATABLE

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INSTITUTE OF HUMAN BEHAVIOUR & ALLIED SCIENCES (IHBAS)
(An autonomous institution under the Govt. of NCT of Delhi)
Dilshad Garden, Delhi 110 095 (India)

INVITES APPLICATIONS FOR FILLING UP FOLLOWING POSTS ON DEPUTATION BASIS

Eligible & interested candidates may apply in the prescribed proforma **Through Proper** along-with attested copies of educational qualifications, date of birth and Experience Certificates, attested copies of 5 years ACRS/APAR's, Vigilance Clearance/Integrity Certificate (in original) etc. and a **Demand Draft of Rs. 1000/- (exempted for SC, ST & PWD Candidates)** in favour of **Director, IHBAS, Delhi**. Last date for submission of application form complete in all respect will be **23.01.2023 (Monday)**.

Name of Post	Joint Director (Administration)
No. of Posts	01 (one)
Pay Matrix	Level -13 (Rs.123100-215900)
Mode of Recruitment	On Deputation Basis
Eligibility Criteria	From the officers holding analogous post in the field of Administration. Or Officers with minimum five years regular service in Pay Matrix Level -12; Rs. 78800 – Rs.209200 (PB-3: Rs.15600-39100 + GP Rs.7600 as per 6 th CPC) in the field of Administration. Or Officers with minimum eight years regular service in Pay Matrix Level -11; Rs. 67700- Rs.208700 (PB-3: Rs.15600-39100 + GP Rs.6600 as per 6 th CPC) in the field of administration. AND Working in Central/ State Govt./ Govt. of NCT of Delhi, preferably Govt. of NCT of Delhi

Important Note for the post:

- The Pay Band & Grade Pay given under ACP/MACP Scheme shall not be considered as having regular service in the respective Pay- Band/ Grade Pay for the purpose of determining the eligibility criteria.
- The Candidates should have requisite experience in the field of Establishment, Administration, Purchase & Vigilance for the post of Joint Director (Admn).
- The candidates selected will be appointed on Deputation basis in terms of DOPT's OM No. 06/08/2009- Estt.(Pay II) dated 17.06.2010 and OM No.F.2/6/2016/Estt.(Pay-II) dated 17th February, 2016 and amendment made from time to time in this regard.

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Instructions to the candidates

1. Prescribed application forms complete in all respect must reach to the Office of the **Director, IHBAS,, Dilshad Garden, Delhi 110095 on or before 23.01.2023 (Monday).**
2. Candidate applying for the posts mentioned in the advertisement may send application and enclose a Demand Draft/Pay order may be forwarded along with the applications forms for **Rs. 1000/- for the post of Joint Director (Admn), drawn in favor of Director, IHBAS, Delhi.** The fee is non refundable. No fee is to be paid SC/ST/Ex-servicemen/PWD candidates.
3. The cut off date for age, qualification, experience and last date of submission of filled in applications.
4. The candidates selected will be appointed on Deputation basis in terms of DOPT's OM No. 06/08/2009-Estt.(Pay II) dated 17.06.2010 and OM No.F.2/6/2016/Estt.(Pay-II) dated 17th February, 2016 and amendment made from time to time in this regard.
5. The application form shall be summarily rejected in case it is found incomplete in any respect or is not accompanied by fee of appropriate value described above.
6. **The Institute reserves the right to increase/decrease, fill or not to fill any/all the vacancies or cancel the advertisement for any of the above mentioned post(s), without assigning any reason.**
7. The candidates selected will be appointed on Deputation basis in terms of DOPT's OM No. 06.08.2009-Estt. (Pay II) dated 17.06.2010 and amendment made from time to time in this regard.
8. Applications may be sent through proper channel along with ACR/APAR for the last 5 years and Vigilance Clearance & Integrity Certificate.
9. No TA/DA will be allowed for appearing in Interview for the above posts.
10. Post applied for should be superscribed on the envelope.

Director, IHBAS

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INSTITUTE OF HUMAN BEHAVIOUR & ALLIED SCIENCES

DILSHAD GARDEN : NEW DELHI

Application Form on Deputation Basis

(Candidate should read **instructions** before filling up the form)

1. Post applied for _____
2. DD No. _____ date _____ drawn on _____
3. Name of the Applicant _____
4. Father/Husband's Name _____
5. Category _____
6. Address for Correspondence _____

Passport size
Coloured
Photograph

Telephone Nos (Off) _____

Mobile/land line _____

(Fax) _____

7. Date of Birth : _____

8. Present post held _____

9. Date of appointment on present post on regular basis : _____

10. Present basic pay & Pay Band: _____

11. Educational Qualification (in descending order)

S. No.	Name Examination	of	Name Board/University	of	Year of Passing	Percentage of Marks

12. Experience (in descending order)

Name and address of the Office/ Department	Post held mention (whether on regular/deputation basis)	Period From To	Pay with Pay	Band Grade	Nature of duties

13. Eligibility

Prescribed eligibility criteria	Eligibility possessed by the candidate

1. Name and address of References with whom you worked last.

- i. _____
- ii. _____

2. Date of return from ex-cadre posts, if any _____

Signature of applicant

Certificate from Competent Authority

The information furnished by the candidate has been verified from the service records of the officer /official and is found correct. It is also certified that the candidate fulfills eligibility criteria prescribed for the post.

Signature _____

Name _____

Designation _____

Official Seal _____